

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION

47

February 10, 2004

FROM: GARY PENROD, Sheriff
Sheriff's Department

SUBJECT: CLASSIFICATION ACTION – SOCIAL WORKER II

RECOMMENDATION:

1. Authorize the addition of one new position classified to Social Worker II, Administrative Services Unit, R47 (\$37,107 - \$47,341).
2. Authorize appropriation and revenue adjustments to the Sheriff's Department Budget for 2003-04, in the amount of \$12,000, as detailed in Financial Impact below. (Four votes required).

BACKGROUND INFORMATION: The Sheriff's Department, Office of Inmate Services provides an in-house rehabilitation program for substance abuse offenders through its Inmate Rehabilitation through Occupational and Academic Development Systems (INROADS) program. Due to the increased number of inmates who have substance abuse problems, the Department has identified the need for a Social Worker II position to provide on-going case management services and needs assessments. Additionally, the Social Worker II would provide client and family referrals to other programs and agencies. Identification of personal care and domestic service needs while in custody is essential to enable the inmate's successful integration into society and decreased recidivism.

In accordance with California Penal Code Section 4025(e), inmate welfare funds may be expended for the salary and benefits of personnel used in programs to benefit inmates. On November 26, 2003, the Inmate Welfare Committee approved the addition of one Social Worker II position. The cost of salary and benefits for this position will be fully funded by the Sheriff's Inmate Welfare Fund. In the event the Inmate Welfare Committee discontinues funding for this position, it will be eliminated.

REVIEW AND APPROVAL BY OTHERS: The Inmate Welfare Committee approved funding for this position on November 26, 2003. This item has been reviewed and approved as to form by County Counsel (Jean Rene Basle, Deputy County Counsel, 387-5477) on January 28, 2004; and has been approved by County Human Resources (Linda Matthews, Classification Section Manager, 387-5904) on January 28, 2004; and by the County Administrative Office (Laurie Rozko, Administrative Analyst, 387-8997) on January 30, 2004.

Page 1 of 2

Record of Action of the Board of Supervisors

47

FINANCIAL IMPACT: The estimated additional cost to fund this position for the remaining three months of this fiscal year is \$12,000. This increased cost, as well as the ongoing annual cost estimated at \$54,800, will be fully funded by the Inmate Welfare Fund (NPU-SHR-SHR). The requested funding adjustments will provide sufficient salary appropriations to fund this position, along with offsetting revenue from the Inmate Welfare Fund, through June 30, 2004.

SHERIFF'S DEPARTMENT GENERAL FUND BUDGET - 2003-04:

Increase Appropriation	AAA-SHR-SHR 100 1010	Regular Salary	\$12,000
Increase Revenue	AAA-SHR-SHR 9970	Other Revenue	\$12,000

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action because it provides post-incarceration treatment planning for inmates and is fully funded by the Inmate Welfare Fund.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Richard Beemer, Captain, 387-3637

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